



Harmon Elementary School

A South-Western City School
1861 Gantz Road, Grove City, Ohio 43123
(614) 801-8150
hes.swcsd.us

HARMON HERALD!

FROM THE PRINCIPAL'S PEN:

Dear Harmon Families:

We have had an amazing start at Harmon. It is hard to believe that we are already four weeks into the 2017-2018 school year. We are so proud to tell you that we have so many eager students who are well prepared to learn and grow in our school every day. Our teachers have been working diligently to develop the best lesson plans and find the best practice to challenge our students in the classroom. Our office and support staff are working hard to ensure that our school building is safe and are always encouraging students to be better learners each day.

As you all know, parents/guardians play a key role in helping our boys and girls to become academically and emotionally successful. We offer many opportunities for your involvement including PTA, Open House, Parent/Teacher Conferences and Title 1 Night. Please contact our office anytime if you are interested in being a volunteer.

If you have any questions, please give us a call. As always, thank you so much for your strong support.

Michael Wang



IMPORTANT DATES TO REMEMBER

September

29 PTA Catalog Fundraiser Begins

October

9 Columbus Day

13 Skate Party 5:00pm to 7:30pm

17 PTA Catalog Fundraiser Ends

19 Parent/Teacher Conferences

20 NO SCHOOL

24 United Nations Day

27 Harmon Dance

31 Halloween



November

5 Daylight Savings - Fall Back

6 Thru 10 Book Fair

9 Picture Retake Day

11 Veteran's Day

11 Craft Show 10:00am to 4:00pm

11 PTA Fundraiser Pick-up 12:00pm to 100pm

22 Thru 24 Thanksgiving - No School

27 Thru 12/8 Canned Food Drive

COLLECTION & PAYMENT FOR CHARGED SCHOOL MEALS

It is important for children to receive nutrition they need to stay focused during the school day. The procedure below, required under the Healthy Hunger Free Kids Act, will be used in the event that a child neither has a lunch nor the funds to purchase lunch at school:

1. When a student has three (3) meals charged in succession, an automated call will be made to notify parents of the meal debt.
2. When a student has five (5) meal charges in succession, a member of the Food Services Department will make a personal call to parents to work on a resolution of the meal debt.
3. Upon further charged meals with no resolution, the school office will be engaged for assistance in working with parents to find a resolution to the meal debt.

Parents may pay for school meals, view their child's account balance and made automatic payments online via the PayPAMS system. More information on PayPAMS can be found on our web site at <https://goo.gl/FW109t>.



FROM OUR PTA PRESIDENT, MRS. LINDSEY MILLER:

This school year is off to a great start!! Harmon PTA is excited about another fun-filled year and hope to have you be a part of it! Please join us at our October meeting on Wednesday, October 11, 2017 at 6:00pm in the Art room. You don't have to attend our meetings to help out; like our Facebook page (James A. Harmon Elementary PTA) and you will be updated on any volunteer or event opportunities that arise. Please note, the PTA does our best to update Facebook page, but it is NOT the official page of the school. You can find that page at <http://hes.swcsd.us/>. Here are a few things coming up in October and November:



10/11/17 - PTA Meeting 6:00pm in Art room

10/13/17 - PTA Skating Party @ Skate America 5:00pm to 7:30pm

11/6 thru 11/10 - Fall Book Fair

11/11 - Craft Show & Fundraiser Pick-up

11/14 - PTA Meeting 6:00pm in Art room

We hope to see you throughout the building this year!!

ARRIVAL TIMES AND PROCEDURES

Students may not enter the building or be on school grounds unattended until 8:00am on school days. There is no supervision until that time.

Walkers/Car Riders: Children who are walkers or car riders should arrive at school between 8:00am and 8:20am. No students are to arrive at the building before 8:00am. Staff members are not available to supervise students until 8:00am.

Morning Drop-off: Curbside drop-off is permitted in the designated area only. Cars waiting to enter the drop-off zone must remain in line and wait their turn. Cars need to pull as far forward as possible to allow the greatest number of students to be dropped off at a time. Students must be ready to exit the car when it enters the drop-off zone so traffic can continue to move. If everyone pulls forward and students are ready to exit we will not have a traffic backup problem. A staff member is on duty to supervise students entering the building and remind drivers to pull forward.

Bus Riders: Students arriving by bus prior to 8:00am will wait on the bus and proceed to the Cafetorium at 8:00am.

If your child is late for whatever reason, you MUST come into the office and sign them in.

DISMISSAL TIMES AND PROCEDURES

Bus riders will be dismissed beginning at 2:30pm. Kindergarten students will be dismissed first followed by 1st and 2nd graders and then 3rd and 4th graders. Car riders and latch key will be called at 2:27pm.

Car riders are dismissed at 2:27pm. It is important to remember that the instructional day does not end until 2:27pm; therefore, we ask that you do not pick up your child early unless it is an emergency. When waiting for your child at the end of the school day, please wait outside the school. Students that leave early from school for less than one hour will be marked as Early Dismissal. If it is more than one hour, they will be marked absent for 1/2 day.

TARDIES

Procedures for counting tardies is a district-wide policy. School begins at 8:20am and ends at 2:30pm. Students who arrive after 8:20am in their classrooms will be counted tardy (unless their bus is late). Any child who is late for school for less than 60 minutes will be counted unexcused tardy, in the AM and early dismissal in the PM. If the child is absent from school for more than 60 minutes, he/she will be counted one-half day (1/2) day absent.

WALKING STUDENTS BACK TO CLASSROOM

In order to instill confidence and high self-esteem in our students, we ask that you please refrain from walking your child to his/her classroom. We want to help them develop a sense of pride in accomplishing things on their own. We thank you in advance for your cooperation in helping us boost our students.



On November 5th, don't forget to



MEDICAL EMERGENCY INFORMATION

New this year, parents are able to complete emergency medical information (previously on a green card) electronically through their Parent Portal, including emergency medical treatment consent information.

Step 1: Log into your Infinite Campus Parent Portal Account.

Step 2: On the left hand side of your screen, click on "Annual Update or New Students".

Step 3: On the left hand side of your screen, click on the "Click Here to Go to Existing Student Registration" button.

Step 4: Click on the "Begin Registration" button.

Step 5: Validate your account and click on the "Submit" button. This will load your previously entered Infinite Campus information.

Step 6: Follow the next six steps in succession. Each new screen will have information in yellow that needs to be edited (verified or changed). You will need to click on the "edit" button to review the information. Click on the "next button" to move to the next screen. You will need to "save and confirm" the information throughout the process.

Step 7: Submit the final information.

Step 8: Log out of your Infinite Campus account.

If you do not have access, or unable to complete this information on line, we can send home a green card for your complete. Please let us know.

